

City of Fernandina Beach
Job Description

DLM 3/1/18
City Manager Date

Title: Fire-Rescue Captain
Department: Fire
FLSA Status: Non-Exempt
Reports To: Deputy Fire Chief
Pay Grade: 138

Minimum Qualifications

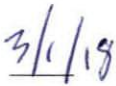
- A. Education and Experience:
Must possess high school diploma or GED. Degree in Fire Science or EMS or related field preferred. At least seven years of continuous service in the Department. At least two years as a Lieutenant with the Department. A comparable amount of training, education or experience can be substituted for the minimum qualifications.
- B. Certifications:
Florida Certification as a Firefighter.
Valid Driver's License Class "D" with a Class "E" endorsement
State of Florida Fire Officer 2 Certification
Florida Certified Paramedic
Any two of the following certifications:
1. Florida Certified Fire Safety Inspector
2. Florida Certified Fire Service Instructor
3. Florida Certified Fire Safety Investigator
4. Degree in Fire Science or EMS or related field
- C. Knowledge, Skills, and Abilities:
Demonstrates knowledge and ability to perform the objectives and other related duties as specified in Chapter 4 of the Fire Officer's Professional Qualifications, NFPA-1021, current edition. Knowledge of and skill in the operation and maintenance of the various types of apparatus and equipment used in firefighting activities, together with the ability to supervise the effective use of such equipment and apparatus. Knowledge of emergency medical treatment principles and methods and skill in their application. Knowledge of fire prevention methods and of City ordinances on Fire Prevention. Ability to lead effectively and maintain discipline. Ability to learn and remember the locations of City fire hydrants and streets. Ability to exercise sound judgment, to promote harmony, and to co-operate with other officers. Ability to prepare clean and concise reports. Satisfactory evaluation rating on most recent merit evaluation and no written corrective action for one (1) year prior to application.

General Description

Responsible supervisory work in the direction of the operational activities on a shift. Work is performed under the general supervision of the Fire Chief or Deputy Chief. Ensures subordinate compliance with city/departmental rules, regulations, policies, procedures and collective bargaining agreement.

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Essential Functions

1. Directs the operations and training activities of the department on a shift.
2. Responds to fire alarms. Directs the route to be taken to the fire and upon arrival determines what apparatus and equipment are needed. Makes decisions as to the best methods of extinguishing fires and directs operations until relieved by a superior officer.
3. Responds to and supervises emergency medical calls.
4. Supervises laying hose lines, directing and varying the pressure of water streams, placing of ladders, ventilation of buildings, rescue operations, administering of emergency medical services, and placement of salvage covers.
5. Ensures that all station equipment is returned to its proper place after a fire has been extinguished and that all equipment is in working order at all times.
6. Supervises cleaning of quarters, equipment and apparatus at a fire station.
7. Inspects personnel and maintains discipline. Transmits orders and information to personnel. Evaluates performance of subordinates.
8. Participates in training activities and studies modern firefighting methods and techniques. Leads drills of company evacuations. Keeps records.
9. Ensures crew performs various public education activities throughout the community as scheduled.
10. Conducts pre-incident planning functions of target hazards or other buildings assigned.
11. Demonstrates proper use of the Incident Command System (ICS).
12. Conducts initial accident investigations involving damage to apparatus and/or equipment, as well as personnel injuries.
13. Ability to draft press releases with appropriate format and content.
14. Demonstrate the ability to perform post incident analysis with shift personnel.
15. Prepares daily staffing reports each shift in accordance with established SOG's.
16. Performs other duties as assigned.

Essential Physical Skills

Acceptable eyesight, hearing (with or without corrections), ability to communicate both orally and in writing, meets physical requirements as indicated for State Certification, must endure sustained acts of physical exhaustion and endure periods of duty under unfavorable and life threatening situations, drives heavy vehicles and equipment, heavy lifting and carrying (45 pounds and over), reaching, pulling, pushing, balancing throwing, climbing (including ladders), walking standing crawling, kneeling, bending, stooping, jumping, running, smelling. Reasonable accommodations will be made for otherwise qualified individuals with a disability.

Environmental Conditions

Works inside and outside in various weather conditions. Hazardous conditions: flames, fire, chemicals, smoke, heat, gases, moving vehicles, falling structures and debris, electricity, poor ventilation, poor lighting and related hazardous situations. Stressful situations.

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Key Competencies: Integrity, Professional knowledge, Judgment, Interpersonal skills, Communication (oral and written), Safety Awareness.